



Sequim School District

Monday July 23, 2018

Sequim School Board of Directors Workshop Minutes

AGENDA

Present: President Short, Vice President Kuh, Director Stoffer, Director Henrikson Jeanne Martin, Bertha Cooper, Jennifer Maughan and Richard Seiler

Location/Time

District Office 503 N Sequim Ave, Sequim WA 98382

Opening Items

President Short called the meeting to order at 4:06pm

Board Communication and Superintendent Evaluation

Patty Wood -WSSDA

Mrs. Wood addressed the following items with the board: Board Roles and Responsibilities (Governance vs. Management), Sequim's Operating Protocol (Review and update), Foundational Principals of good communications, OPMA

The board is responsible for governance, the superintendent is responsible for management. The board is "what", the superintendent is "how". Make sure board meetings reflect your goals. Meetings are your way of communicating back to the community. The board will be reviewing Procedure 1620 annually at their June workshop. The board sets the tone for the entire district.

Reviewed Open Public Meeting regulations. Before communicating, ask yourself if it can wait until the next meeting. Be clear about the frequency and type of communication you expect from the superintendent. Unless there is an emergency, daily communication is too frequent.

Superintendent evaluation overview: ideally focus on one, two or three goals only, be very clear about your expectations. Overseeing the evaluation process is a huge amount of work for the board president. The board has elected to use the WSSDA Framework to remain consistent year after year and to mimic the teacher tool. Survey's should be used for improvement, not evaluation. The Board is responsible for the superintendent's evaluation, not the cabinet. Potentially review quarterly instead of annually.

For the Good of The Order

Patty is available for future trainings.

Informational Items

Upcoming Board Meetings

August 6 Regular Board Meeting

August 20 Regular Board Meeting

September 10, Regular Board Meeting

September 17, Regular Board Meeting

Other Board Items of Interest

August 6th BoardDocs Lite Workshop 4:45pm

August 6th Budget Workshop 5-5:50pm
September 20-22 WSSDA Legislative Assembly Spokane
October 27 - WSSDA Regional Meeting (location TBD)
November 14-17 WSSDA Annual Conference Spokane

Other Items of Interest

August 10 Stuff the Buss School Supplies at Walmart 2-6pm
August 13 SHS Offices re-open 8-3pm
August 16-17 SHS Wolfpack days
August 20 Greywolf Office re-opens 8-3pm
August 21 Sequim Middle School Office re-opens 8-3pm
August 22 Haller and OPA Office re-opens 8-3pm
August 21-23 New Teacher Orientation
August 23-24 SMS Timberwolf Days
August 25 Back to School Fair 10-1pm Sequim Boys & Girls Club
August 29 District Plenary
September 5 First day of school grades 1-12
September 10 First day of school Kindergarten

Workshop adjourned at 6:09pm